

1. Move-in & Move-out Schedule

	CUSTOM-BUILT PARTICIPATION	STANDARD BOOTH
Booth Construction For (Contractor)	11 Apr 09:00 – 22:00	N/A
	12 Apr 09:00 – 13:00	
Booth Decoration	12 Apr 08:30 – 18:00 All booths must be fully decorated by 6pm	
Move-In Exhibits	12 Apr (Please refer to schedule as printed on the e-VehiclePass)	
Move-Out Exhibits	16 Apr (Please refer to schedule as printed on the e-Vehicle Pass)	
Termination of Booth Electricity	13-15 Apr 19:30	
	16 Apr 18:30	
Booth Dismantling including Additional Lighting	16 Apr 7pm - 12midnight	N/A

1.1 Exhibitors' Access

To allow preparation work for exhibitors during fair period, the exhibition halls will be opened for exhibitors at 9am (except for the first day of the exhibition which would be opened at 8:30am). **All exhibitors are reminded to wear exhibitors' badges when entering the exhibition hall. No exhibitors under 18 will be admitted.**

1.2. Over-time Penalty claimed by HKCEC

Exhibitors and/or their appointed contractors shall follow the move-in/out schedule. If the exhibitors or their appointed contractors work after 2400 hrs on 11, 12 and 16 April 2024, they shall pay to the Organiser the over-time penalty claimed by HKCEC against the Organiser. The rate of the over-time penalty for individual hall is listed on section 4.2.4.